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| **Title (Use title case)** |
|  |
| **Name and Qualification of Author(s) / Speaker(s)** |
| *Designation (italic font)* |
|  |
| **Name of Organization** |
| Address of Organization |
|  |
| **Abstract** |
| Not more than 250 words |
|  |
| **Biography** |
| *Not more than 150 words (italic font) for each author.**Start with* ***name of each author in bold font*** *and maintain remaining text non-bold.**Make separate paragraph for each author* |